

Department Conference Travel Award Application

Student must be registered in the semester the award is granted.

Fall Award  Spring Award

Student Name \_\_\_\_\_

UIN \_\_\_\_\_ email \_\_\_\_\_

Department \_\_\_\_\_

Name of Conference \_\_\_\_\_

Conference Location \_\_\_\_\_

Title of Paper or Presentation \_\_\_\_\_

Dates of Conference \_\_\_\_\_

Registered for fall semester  Registered for spring semester

Anticipated conference & travel expenses:

	Estimate	Actual
Travel		
Lodging		
Registration		
Misc		
Total		

This form is for departmental use only. Please fill out and submit to the Director of Graduate Studies at least 4 weeks in advance of the travel.